January 7, 2013
The Warren Township Board of Supervisors met at the Municipal Building at 5:00 for the purpose of re-organizing for the year 2013. All were present. Chairman Mark Wheaton opened the meeting with flag salute being given.

The following officers were appointed for the following year.
Mark Wheaton – Chairman
Gerald Abell – Vice- Chairman
J. Fred Wheaton – Road master
Janice Young – Secretary – Treasurer
Solicitor – Chad Salsman will be our new solicitor at a retainer fee of $500. This allows 5 hours of time for the township at $100 per hour. Jerry made a motion to change solicitors and Mark seconded. Motion carried.
Emergency Management Coordinator – Paul Moran

Joe Vrabel will be given a $.50 per hour raise.
A recommendation will be sent to the auditors that Fred Wheaton be given a $.50 per hour raise and that Gerald Abell be given a $.50 per hour raise effective June 1st, 2013.

Maintenance wages will be increased $.50 per hour.
Janice Young will receive a $50.00 per month raise.
The meeting dates were set for the coming year. All meetings will be held at 5:00 PM for the year 2013.

February 11	March 11	April 8th	May 13	June 10	July 15
August 12	September 9	October 14	November 12	November 18-Budget	
December 9th	December 23rd- Close-out meeting and Budget signing				

January 6th – Re-organizational meeting January -7th – Auditors Re-organizational Meeting – 7:00 PM
Meeting adjourned at 8:00 PM

Regular Meeting – 6:00 PM
The minutes of the previous meeting were read and approved; Jerry made motion to accept and Mark seconded.

The following treasurer's report was given:

Plight General Account - $137,996.35 (voided check in Dec-Balance $141286.48)
First Citizens MM Acct $28,704.15
Peoples State Bank – $314,194.11
State- $102,706.74

Treasurer's report was accepted as read.

No Old Business

New Business

Fred presented prices for new John Deere tractor and a Kubota Tractor. Both are under state contract.
Janice had advertised for quotes for fuel for the coming year with only one response from William oil Co. for $.22 over rack price.
The convention was discussed. All 3 supervisors, secretary and spouses will attend the convention this year from April 21-April 24th.
All bills were reviewed and paid.

Meeting adjourned at 6:45 PM

February 11, 2013

The Warren Township Supervisors regularly scheduled meeting was held on February 11, 2013 at 5:00 PM with all in attendance. Chairman Mark Wheaton, opened the meeting with the flag salute being given. The secretary's report was read and approved. Mark made a motion to accept the minutes as read and Gerry Abell seconded. The treasurer's report was given as follows:

Plgit General - $123,815.
First Citizens Savings $37,636.25 ($2.45 interest was added for January after the meeting.)
PSB Impact - $314,461.07
State - $61,115.12

OLD BUSINESS

All reservations have been made for the convention.

A new tractor is still being considered. The new radios have been installed with the exception of the one in the office.

NEW BUSINESS

Janice Young presented information about purchasing a used computer desk and units for the office. John and Ruth Casterline are moving and wanted to sell the unit for $1200. Gerry made a motion we purchase and Mark seconded. A table was found at Discount Furniture in Owego for $255. The new furniture will be picked up on Tuesday and installed. The large filing cabinet will be moved to the closet.

A letter from John Sykas was read regarding the Supervisors considering having a Noise Ordinance. After discussion, it was decided to call our solicitor is see if other townships are doing noise ordinances due to the gas company and compressor stations, etc.

It was decided to hold another Spring Clean-Up Day on April 20th from 8:00 AM– 2:00 PM. There will be some exceptions such as large amount of construction material, etc. Janice will check in to computers recycling and if they accept paint, etc.

Road Master report was given as follows:

Grader engine had to be replaced again. A short block was found, purchased and installed.
Brush has been cut on several roads. We have had snow and ice removal.
All bills were reviewed and paid.
Meeting adjourned at 6:40 PM.

Janice Young, Secretary

March 11, 2013

The Warren Township Supervisors met at the Municipal Building at 5:00PM for their regularly scheduled meeting. All were present. Chairman, Mark Wheaton opened the meeting with the flag salute being given.
The secretary's minutes were read and approved. Mark made a motion to accept and jerry seconded – motion carried.
The treasurer's report was given as follows:
State Acccount - $57453.86
General Plgit Account - $101896.94
First Citizens Savings - $43809.09
Peoples State Bank – (Impact)- $314702.39
Total General Funds - $460408.42
OLD BUSINESS:
Confirmation has been received for the convention for the Comfort Inn.
The radio has been installed in the office. The computer unit and new table have been purchased and are in the office.
Secretary called Chad Salsman regarding a Noise Ordinance. At the present time, there are no Noise Ordinances for any local townships.
Janice obtained information for the clean-up day. We will get a 40 yard and a 30 yard dumpster for trash, charge residents $2.00 for car tires, $5.00 for truck tires, and $10.00 for tractor tires. The tires can again be placed on top of the dumpster. All electronics will be placed in a separate receptacle and taken to the landfill and recycled. There is no charge at the landfill for this. Posters will be placed in the Post Office and Store and will be put on the Web-site. We will have Donna Pitcher put it on the marquee also.
The figures were presented once again for the new tractor. The cost is approx. $27,000 w. trade-in. Jerry made a motion to proceed with getting final figures and seconded by Mark. Fred will also check with Timberline in Montrose.

NEW BUSINESS:
The audit report was presented by the secretary. All forms have been filed timely.
Mark presented his recommendations for the Park boundaries. He is suggesting we use an 8' boundary as the Park Land.
The township needs to purchase a new snow plow for the Freightliner. Gerry made a motion to get prices and Mark seconded.
New telephones were placed in the office and the old phone taken to the newer garage.
The PUC form for 2013 was signed.
Correspondence was received from the Conservation Dept, THE BCSC and a letter from Penn Dot regarding bridge inspection.

ROAD MASTER REPORT
Winter Maintenance is being done. The men have been cutting brush and trees.
All bills were reviewed and paid.
Meeting adjourned at 6:45 PM
Janice Young, Secretary

April 6, 2013

The Warren Township Supervisors met at the Municipal Building at 5:00 PM for their regularly scheduled monthly meeting. All were present. Chairman Mark Wheaton opened the meeting with the flag salute being given. The secretary's minutes were read approved. Fred made a motion to accept and Jerry seconded. Motion carried.

The treasurer's report was given as follows:

Plgit General Acct - $64,242.07

First Citizens Savings - $71,493.94

PSB Impact Fee - $314,952.52

Total General Accounts - $460,685.84

State Account - $195,030.99

OLD BUSINESS

Everything is in order for Spring Clean-Up Day.

Purchase of the tractor has been tabled.

The new snow plow has not been purchased.

The supervisors, secretary and their spouses will be attending the State Convention in Hershey April 20-23.

NEW BUSINESS

The motion was made by Mark and seconded by Jerry to approve parade for Firemen's Field Days. All proper forms were signed and mailed to the state.

A motion was made by Jerry to purchase the leaf blower from Apolacan Township for $3000. Motion was seconded by Mark. Motion carried.

A purchase of new chairs for the office was discussed. Also, an Oak Lateral filing cabinet was discussed. Janice will check into cost of purchase and if within reason will purchase. Motion made by Fred and second by Mark to do so. Motion carried.

All correspondence was reviewed.

All bills were reviewed and paid.

Janice Young, Secretary

May 13, 2013

The Warren Township Supervisors met at the Municipal Building at 5:00 PM.
All were present. Chairman, Mark Wheaton, opened the meeting with the flag salute being given.
The secretary's minutes were read and approved. Mark made a motion to accept and Jerry seconded. Motion carried.
Visitor, George Bryan, was recognized. He presented an update to the Comprehensive Plan that the Planning Commission has been working on. The supervisors will review and either approve or disapprove changes.

The treasurer's report was given as follows:
Plight General - $25162.17
First Citizens Savings - $124874.46
PSB Impact Fee - $31228.46
State - $168701.12
Jerry made a motion to accept treasurer's report and Fred seconded. Motion carried.

Old Business

Spring clean- up went well. A report on cost will be given at next meeting.
Bradco is in the process of pricing a new snow plow for us.
The leaf blower was purchased from Apolacon Township for a fee of $3000.
After discussion, it was decided to purchase the Kubota Tractor from Bestline Equipment. The quoted price is $41080.04 but does not include the cost of fenders. A motion was made by Mark and seconded by Jerry to proceed with the purchase. This purchase will be done under Resolution 2013-1 using Impact Fee Monies.

New Business

After discussion, Jerry made a motion we send the Bradford County Library an additional gift of $300. We will use Impact Fee Money for this.
Other discussion was held regarding using Impact Fee Money. A suggestion was made that we repair the softball field and make it more useable. Also, it was discussed a new volleyball net is needed. These projects will continue to be discussed at next meeting.

Janice has been securing pricing for benches and picnic tables. Mark made a motion to proceed with purchases as soon as the lowest price is secured. Jerry seconded the motion. Motion carried.

All correspondence was read.

All bills were reviewed and approved.

Secretary
Janice Young

June 10, 2013

The Warren Township Supervisors met at the Township building at 5:00 PM for their regularly scheduled meeting. All were present. Chairman Mark Wheaton opened the meeting with the flag salute being given.
The secretary's minutes were read and approved. Mark made a motion to accept and Jerry seconded. Motion carried.
The treasurer's report was given as follows:
Plgit General - $4884.68
First Citizens Savings - $137380.65
PSB Impact Account - $315456.41
State - $144534.62
Jerry made a motion to accept the treasurer's report and Mark seconded. Motion carried.

OLD BUSINESS
We have not received a check from Weitsman for scrap metal so a final report on Clean-Up Day was not given.
The $300 was sent to the library.
The benches and tables for the park have been ordered at a cost of $12505.00 using a company who is State Contract.
The new tables were purchased for the building as had been voted on at the December 10, 2012 meeting.
The supervisors voted to purchase a 10' plow from Bradco under resolution 2013-2 at an approximate cost of $10,000. This purchase will be made using Impact Fee monies.

NEW BUSINESS
Haas Landscaping had sent a bid package for trees and shrubs for the park. The bids were advertised to be opened at this meeting.
Bids were received from:
BS Landscaping - $9895 and $75 per yard for mulch
The Good Earth Landscaping - $9949 and $55 per yard for mulch
York Landscaping - $9857 and $42 per yard.
Mark made a motion to accept the bid from York Landscaping and Jerry seconded. Motion carried.

A resolution (2013-3) was signed by Supervisors regarding Prevailing Wage and will be sent to PSATS

Secretary Janice Young gave a report to the supervisors on road materials purchased with state funds during March and April. 2659.80 tons of materials were purchased at a cost of $32827.00.

ROAD REPORT
Reagan Hill Road at Strope End has had DSA placed– pot holes repaired
Painter Road and South Warren Road have had materials placed.

All bills were reviewed and signed. Meeting adjourned at 7:00 PM

Janice Young, Secretary

July 15, 2013

The Warren Township Supervisors met at the Municipal Building at 5:00 PM. All were present.

Chairman, Mark Wheaton opened the meeting with the flag salute being given.

The secretary's minutes were read and approved. Mark made a motion to accept and Jerry seconded.

The treasurer's report was given as follows:
Plgit General - $31079.02
First Citizens Savings - $103034.38
PSB Impact - $525236.84
State- $142545.22

The treasurer's report was read and accepted. Jerry made a motion to accept and Fred seconded.

OLD BUSINESS

- The benches and tables have been received and have been constructed and placed in the new pavilion.
- The Plow has not been purchased yet.
- We received $32.50 from Weitsman for metal from the clean-up day.
- Impact monies were transferred to Plgit General in the amount of $75418.33 to cover cost of tractor and road supplies purchased during the month of June and July.

NEW BUSINESS

- A letter was sent to Kevin Johnson thanking him for the help he provided for the pavilion.
- A resolution 2013-4 was signed stating that the Impact Fees received July 1st would be placed in a Capital Reserve Fund and any monies spent will be done by resolution.

All correspondence was reviewed.
All bills were reviewed and paid.

Janice Young, Secretary

August 12, 2013

The Warren Township Supervisors met at the Municipal Building for their regularly scheduled meeting at 5:00 PM. All were present. Chairman, Mark Wheaton opened the meeting with the flag salute being given. The secretary's report was read and approved.

The treasurer's report was given as follows:
State - $141226.75
General - $22718.36
First Citizens Savings - $83383.25
Impact Fund - $502804.03

Visitor Present – Steve Sumner from Gannon presenting insurance quote for 2013-14. Steve explained that due to new regulations regarding volunteer firemen now able to receive compensation for cancer if can prove due to carcinogens present during a fire they were fighting has caused an insurance increase in Workman's compensation of approximately $3000.

OLD BUSINESS

- The snow plow has not been purchased.
- The monies have been transferred for fenders on new tractors and road supplies purchased during the month of July for the State Game Land roads. Monies will be transferred monthly as Impact Funds are used.
- The exercise equipment has been ordered.

NEW BUSINESS

- Bids are being secured for blacktopping the driveway. There are not many area businesses who do blacktopping so Fred has made calls to all local dealers. We have received no reply from Pennsy Supply even though several calls were made. We received a quote from MR Dirt and Bishops. Fred will call and get quotes from both for using Middle Mix which requires only one top. There will be an executive meeting on Monday, August 19th at noon to continue discussion on the findings and to proceed with project due to the fact that fall is coming and the work needs to be done. All quotes will be printed in the minutes from that meeting.
- The Community Building was entered during the month of July and a wheelchair was removed plus other small items. The police were notified and the perpetrators were apprehended and taken into custody.
- On the weekend of August 3rd, the equipment left on the game lands were vandalized. Three tires were slashed on the tractor and the grader window was broken. Once again, the police were notified. The supervisors decided not to turn this claim into insurance since the return from the insurance would be less than $500 and could possibly raise the rate of our insurance.

Correspondence

- A letter was received from Matt Newman telling the supervisors he had sold his business, Network Dragon, to Dairy One. From now on, any work associated with the security cameras he had installed in the township would be serviced by the new company.
- An e-mail was received from John Sykas thanking the supervisors for researching the idea of a noise ordinance. The supervisors had informed Mr. Sykas that after checking with their solicitor, the solicitor felt a noise ordinance was not necessary at this time.

Road Master Report

- Much material is being put on the game land roads at the present time.
- The supervisors looked over the trees in the areas by the cinder shed and decided that several should be cut down due to the fact that they were leaning toward the shed.

All bills were reviewed and paid.
Meeting adjourned at 7:00 PM.

Janice Young, Secretary.

08/19/2013 – Executive Meeting continued from 08/12/13
It was decided more information was needed before proceeding.
Further discussion will be held on at a future executive meeting on Aug 27.

08/27/2013 - Executive Meeting continued from 08/19/2013
All of the three contractors were requested to give a quote for hauling and laying of materials. The township will purchase the materials from Eastern Industries under Co-Stars.

Following are the quotes given:
MR Dirts -$45 Per ton - $48586 - 1 ½" top
Bishops - $36 per ton- $45400- 1 ½" top
Chilsons - $46550 - only a 1" top

Motion was made by Fred and seconded by Mark to accept the bid from Bishops and to use Impact Fee monies to pay for project. Motion carried.

Janice Young, Secretary

September 9, 2013

The Warren Township Supervisors met at the Municipal Building on September 9, 2013 at 5:00 PM. All were present.

Chairman, Mark Wheaton, called the meeting to order.

The secretary's minutes were read and approved. Motion made by Mark to accept and Jerry seconded. Motion carried.

The treasurer's report was given as follows:

Plight General - $11596.47
First Citizens Savings - $71628.80
PSB Impact - $489757.92
State - $132988.73

OLD BUSINESS

The new plow has been ordered from Bradco at a cost of $8999. A resolution 2013 -2 was made on June 10, 2013 to purchase with Impact Fee monies.

The exercise equipment has arrived.

Bids were reviewed at an executive meeting on August 27, 2013 and the bid was awarded to Bishops. The bids received were from MR Dirt at $45.00 per ton and charge to us $48586. Bishops bid was $36.00 at a cost to us of $45400. Chilsons at $45 per ton and cost to us $46550. We will purchase materials from Eastern Industries under co-stars. The cost of the materials is $42414. Bishops will be here to start project the week of September 23, 2013

The trees have been cut down by the cinder shed.

The walkways are being put in the park

NEW BUSINESS

No new business.

All correspondence was read.

All bills were reviewed and paid.

Road Masters Report: Fox Road and Reagan Hill Road have been having materials put down??

Meeting adjourned at 6:10 PM

Secretary, Janice Young

October 14, 2013

The Warren Township Supervisors held their monthly meeting at the Municipal Building at 5:00 P.M. All were present. The meeting was opened by Chairman, Mark Wheaton, with the flag salute being given. The secretary's minutes were read and approved. Mark made a motion to accept the minutes as read and Jerry seconded. Motion carried.

The treasurer's report was given as follows:

Plgit General - $7936.18
First Citizens Savings - $54558.57
PSB Impact - $438430.85
State- $121060.28
A motion was made by Jerry and seconded by Mark to accept the report as given.

OLD BUSINESS

- York's Landscaping has completed their work in park as per bid.
- Supervisors, Gerald Abell, J. Fred Wheaton, Janice Young, Secretary and Marleta Shadduck, Tax collector attended the Fall Meeting of Township Supervisors at Troy Pa. on September 26, 2013.

NEW BUSINESS

- Park is coming along nicely and should be finished by 12/31/2013. The supervisors decided to apply for an extension in case it is not be competed in the time frame required.
- A discussion was held regarding the $3 per resident levy being placed by BCSC. Fred will discuss with COG members and also a request may be made to secure a copy of budget for BCSC.
- Subdivisions were signed for Armstrong and DeCristo. No adverse comments page was signed and sent to Planning Commission.
- A letter was sent to NEB with a form to be filled out when anyone wants to use our building for a fund raiser. This is to alleviate confusion. Rental for these fund raisers will be discussed at the budget meeting for 2014.
- A congratulatory letter was sent to LuAnne Antisdel for attaining the position of State Dairy Princess.
- Recycling has been changed to the first Saturday of the month only from 8:00 AM to 12:00 PM. The boy scouts will no longer be helping with recycling.
- Bill Farley from Area on Aging mentioned to Fred there might possible be $5000 in funding to be used at the Municipal Building for Area on Aging. Ideas will be brought to the next meeting on how we can best utilize this money. A TV stand and a carpet for the voting room were suggested.

All bills were reviewed and paid.

Meeting adjourned at 7:15 PM.

Janice Young, Secretary

November 12, 2013

The Warren Township Supervisors met at the Municipal Building on November 12, 2013 at 5:00 PM. All were present.
Chairman, Mark Wheaton opened the meeting with the flag salute being given.
The minutes of the last meeting were read and approved. Mark Made a motion to accept and Gerald seconded.
The treasurer's report was given as follows:
State - $114737.92
General (Plgit) Account _ $7129.37
First Citizens Savings - $48912.74
Peoples State Bank (Impact) $372940.39
The treasurer's report was accepted as read. Gerald made a motion to accept and Mark seconded.

OLD BUSINESS
Recycling has been changed to 1st Saturday of the month. The Garden Club will be doing the recycling exclusively. The change worked fine for the month of October.
An extension has been granted for the park until June 2015.
Mike Haas viewed the park and said everything is looking good.
Fred discussed the levy from BCSC with Cog and they agreed it was a reasonable fee.
The new plow has been ordered but not received.
The picnic tables for the shelters and waste receptacles have been ordered for the park.

NEW BUSINESS
Dick Rook came from Correctional Facility and will give us a price on signs for the park. He also will give us a quote to have the TV stand built for the Area Agency TV.
The budget meeting will be held on November 18, 2013 at 5:00 PM.
Discussion was held regarding the fuel tanks and facing the building. These projects will be placed on hold until 2014.
A motion was made by Gerald and seconded by Mark to send the County Library $200. Motion carried.

ROAD MASTER Report
Tons of road materials have been purchased and placed on Cary and Potterville Roads.
RIP RAP has been placed on creek bank above the bridge.
All bills were reviewed and paid.
Meeting adjourned at 7:15 PM
Janice Young, Secretary

November 18, 2013
The supervisors met at the Municipal Building at 5:00 PM for the purpose of preparing the budget for 2014. All were present. Chairman, Mark Wheaton, opened the meeting with the flag salute being given.
The budget has been prepared for 2014 and will be duly advertised.

Meeting adjourned at 7:30 PM
Janice Young, Secretary

December 09, 2013

The Warren Township Supervisors met at the Municipal Building at 5:00 PM for their regularly scheduled meeting. Chairman, Mark Wheaton opened the meeting with the flag salute being given. All were present.
The minutes were read and approved. Jerry made a motion to accept the minutes as read. Mark seconded.
The treasurer's report was given as follows:
State Account- $112381.24
General Account (Plgit) - $4580.25
First Citizens Savings - $42937.96
People State Bank (Impact) - $339818.06
Jerry made a motion to accept the report as given and Fred seconded.

Old Business
The new plow has been received and has been put on the truck. The picnic tables and waste receptacles have not been received. A quote was received from the Pennsylvania Correctional Institute for $1263.20. We will discuss with Agency on Aging to see if they are willing to pay for this.
The budget is completed and has been duly advertised.
$200 has been sent to the library.
The Walking Trail is almost completed. The retaining wall needs 100 foot of cap.

New Business
We received letter from Chad Salsman stating he would be willing to our solicitor for 2014. His retainer fee is $500. It was voted to retain him as solicitor. Mark made motion and Fred seconded.
Fred and Jerry went to Warner Tractor and checked on prices for a new backhoe. Prices quoted were for a larger machine. Warner will be giving us a quote for the same size machine that we now have.
There was no important correspondence.
All bills were reviewed and paid.

Secretary,
Janice Young

December 23, 2013
The Warren Township Supervisors met at the Municipal Building at 7:00 PM. All were present.
Chairman, Mark Wheaton, opened the meeting with the flag salute being given.
The budget was duly signed.
All bills were presented for payment which were due before the end of the year.

The meeting was adjourned at 8:00 PM.
Janice Young, Secretary